

Tenant vacating notice



44 PRESIDENT AVENUE
CARINGBAH NSW 2229
PHONE: (02) 9524 0777
FAX: (02) 9524 0755
newtonrealestate.com.au

To: Newton Real Estate
Address: 44 President Avenue, Caringbah 2229
E-mail: rentals@newtonrealestate.com.au
Fax: (02) 9524 0755
Property: _____

Tenant(s): _____

Telephone: Home: _____ Work: _____ Mobile: _____

Reason for leaving: _____

Please be advised that in compliance with the conditions of my Residential Tenancy Agreement I hereby serve notice of my intention to vacate the above mentioned property by giving:

- 21 days notice (as my fixed term has ended)
- 14 days notice (as my fixed term is ending within the next 2 weeks)
- Due to unforeseen circumstances, I hereby notify you that I am breaking my Residential Tenancy Agreement. I am aware that I am responsible to pay rent until a suitable tenant is found and also costs that the landlord would normally pay at change of tenancy.

Vacate Date: (Please complete date)

I acknowledge that this notice commences from the date of it's receipt by your office and that I am responsible for the rent and condition of the property for the duration of the notice. I acknowledge that all keys are to be handed in to your office the following day of my notice, and should they not I will pay rent until all keys are handed in to your office. I acknowledge that my tenancy agreement permits you to conduct inspections through the property with prospective tenants.

Listed below are a preference of inspection times and I understand that all prospective tenants are accompanied by an agent at all times.

Monday		Thursday	
Tuesday		Friday	
Wednesday		Saturday	

Note: ALL tenants vacating MUST sign vacate notice.

TENANT'S NAME **TENANT'S SIGNATURE** **TENANT'S NAME** **TENANT'S SIGNATURE**

Please provide your forwarding address and telephone number:

Office Use Only: **Date received at office:**